

## Skills Summary

B2B Enterprise SaaS UX · Design Systems · AI-Powered & Agentic UX · Complex Workflow Design · UX Writing · Usability Testing · Cross-Functional Collaboration · Information Architecture

## Experience

### Product Designer | SecureDocs, Inc

Santa Barbara, CA | Nov 2021 - Present

- Designing scalable SaaS products for Enterprise legal workflows, contract management, e-billing, and matter management
- Designing AI-powered intake agent within a legal service request platform, improving request clarity, and automating initial triage and routing
- Led the unification of two standalone products into a single, cohesive platform experience, driving a 143% increase in revenue across upgrades, renewals, and new logo acquisition
- Built a brand-new scalable design system and product foundation in Figma, establishing component libraries and UI standards that enabled consistent, high-quality interfaces across the platform and streamlined ongoing design and development

### Senior Collections Specialist | Sientra, Inc

Santa Barbara, CA | Dec 2018 - Nov 2021

- Prepared weekly status reports for Sales Directors and Revenue Operations team
- Managed month end reporting
- Established and managed collection cycle for ~400 accounts
- Completed quarterly bad debt reserve analysis and write-offs
- Supported financial and SOX audit pulls

### Accounts Receivable Specialist | Curvature, Inc

Santa Barbara, CA | Jul 2015 - Dec 2018

- Analyzed financial statements to establish customer's payment terms
- Managed the month-end close process
- Resolved accounting issues and reconciled any discrepancies

## Education

### University of California Berkeley Extension - Certification in UX/UI Design

Feb 2021 - Aug 2021

### University of California Santa Barbara - B.A. in Psychology & Minor in Applied Psychology

2012 - 2015